

**OKLAHOMA VETERANS COMMISSION  
MEETING NOTICE AND AGENDA  
June 26, 2020 10:00AM  
Vezev Veterans Complex  
2132 NE 36th Street  
Oklahoma City, OK 73111**

**NOTICE OF REGULAR MEETING:**

The Oklahoma Veterans Commission held a regular meeting on **Friday, June 26, 2020**, at 10:00 AM. This meeting was held at the Vezev Veterans Complex, 2132 NE 36th Street, Oklahoma City. A Notice of this meeting was filed with the Secretary of State's Office on September 11, 2019.

**AGENDA:**

**Friday, June 26th, 2020 10:00 AM**

**I. CALL TO ORDER**

The Chairman called the meeting to order at 10:00 AM

**II. DETETERMINATION OF QUORUM**

**a. ROLL CALL AND INTRODUCTION OF COMMISSIONERS**

The clerk called the roll and the roll is as follows:

Ball - Present

Costilow - Present

Jackson - Present

Lasser – Present

LeDay – Late (Arrived at 10:10am)

Richey - Present

Secor - Present

Smithson – Present

Van Schuyver – Present

Commissioners Present: 8

Commissioners Late/Absent: 1

**b. DECLARATION OF QUORUM**

The clerk notified the Chairman that there was a quorum

The Chairman declared a quorum

**III. INVOCATION**

Commissioner Ball led the Invocation

**IV. PLEDGE OF ALLEGIANCE**

Commissioner Smithson led the Pledge of Allegiance

**V. INTRODUCTION AND WELCOME TO VISITORS AND GUESTS**

The Chairman welcomed the visitors and guests to the meeting

**VI. ANNOUNCEMENT REGARDING SIGN-IN FOR OPEN PUBLIC COMMENTS**

The Chairman stated that individuals requesting to speak are required to sign-in.

**VII. OKLAHOMA VETERANS COMMISSION**

**a. DISCUSSION OF AND POSSIBLE ACTION REGARDING APPROVAL OF MEETING MINUTES OF THE MAY 15th, 2020 OKLAHOMA VETERANS COMMISSION MEETING.**

a. Action

Commissioner Ball made the motion to approve the May 15<sup>th</sup> Minutes.

Commissioner Secor provided the second.

The clerk called the vote and the vote is as follows:

Ball – Aye

Costilow - Aye

Jackson - Aye

Lasser - Aye

LeDay - Aye

Richey - Abstain

Secor - Aye

Smithson - Aye

Van Schuyver – Aye

Aye: 8

Nay: 0

Abstain: 1

Absent: 0

Motion carries

**b. DISCUSSION AND POSSIBLE ACTION REGARDING TRAVEL OF COMMISSIONERS SINCE PRIOR REGULAR MEETING ON MAY 15th, 2020.**

a. Written Travel Reports Filed by Commissioners

b. Presentation of Summary Travel Reports by Commissioners in Lieu of Written Reports

Due to COVID-19, travel to the Veterans Centers was limited.

Commissioner Secor reported visiting the parking lot of the Lawton Veterans Center to drop off masks that were donated by a Korean War Veterans Group.

Commissioner Van Schuyver reported traveling to the Sallisaw site a few times, as well as visiting with the head of the Arkansas Veterans Commission in Fort Smith, Arkansas. He reported visiting Talihina, but not at the Veterans Center.

**c. DISCUSSION AND POSSIBLE ACTION REGARDING THE OKLAHOMA VETERANS PILOT PROGRAM.**

**a. Open Discussion by Commissioners Regarding Oklahoma Veterans Pilot Program Continued from Special Meeting.**

Commissioner Lasser provided a summary of the discussion from the June 25<sup>th</sup>, 2020 Special Meeting and opened the floor for questions.

**b. Action**

Commissioner Lasser made the motion to empower ODVA and VA to sit down together and discuss how the improvement of services can be achieved via a partnership between the two agencies. He further moved to postpone a decision on the Pilot Program, and to reevaluate the program in January 2021.

Commissioner Ball provided the second.

The clerk called the vote and the vote is as follows:

Ball – Aye  
Costilow - Aye  
Jackson - Aye  
Lasser - Aye  
LeDay - Aye  
Richey - Aye  
Secor - Nay  
Smithson - Aye  
Van Schuyver – Aye

Aye: 8  
Nay: 1  
Absent: 0

Motion carries

**VIII. OKLAHOMA SECRETARY OF VETERANS AFFAIRS AND MILITARY**

**a. BEN ROBINSON, CABINET SECRETARY TO GOVERNOR STITT, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:**

**a. Report from Monthly Cabinet Meeting**

Secretary Robinson was not present for this meeting. Commissioner Ball asked if there was a written report on the status of the Cabinet meeting. The Chairman stated that there was no written report.

## **IX. OKLAHOMA DEPARTMENT OF VETERANS AFFAIRS**

### **a. JOEL KINTSEL, EXECUTIVE DIRECTOR AND SARAH LANE, DEPUTY DIRECTOR AND GENERAL COUNSEL, AGENCY REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:**

#### **a. Military Duty Update**

The Director stated that his Military Duty was scheduled March 19, 2020 – July 31, 2020 as of this date.

#### **b. COVID Reimbursement**

The Deputy Director stated that the combined April/March totals for staffing expense was \$1.863 million. For the month of May it was \$1.131 million. She stated that it was a combined total of \$2.994 million dollars. She stated that the supply expense was \$682,500 for March/April. The May expense was \$178,000 for a combined total of \$860,620. The Deputy Director stated that the meal expense for staff was \$54,000 for the month of May. The combined expense for March/April was \$84,000, bringing the overall total to just shy of \$139,000. She stated that the agency has paid \$1,000 in financial hardship requests. She stated that the total application for reimbursement at this time was \$3.995 million dollars in total COVID related expenses.

The Chairman called for a break at 10:35am

The Chairman called the meeting back to order at 10:40am

### **b. NANNEEUSHA YOUNG, CONSTRUCTION ADMINISTRATOR, REPORT WITH POSSIBLE DISCUSSION AND/OR ACTION ON THE FOLLOWING:**

#### **a. Pursuant to 61 O.S. §121(F), the following Change Orders were executed under the authority delegated to the Executive Director following the most recent Oklahoma Veterans Commission Meeting:**

- a. Change Order (\$376.30) Office of State Fire Marshall – Sallisaw Veteran Center – FAI: 40-062, Plan review according to Oklahoma Uniform Building Code.**

Ms. Young stated that there was a typo in the above Change Order. While the above states it was for the Sallisaw Veteran Center, it was in fact for the Ardmore Veterans Center.

c. **SHAWN KIRKLAND, DIRECTOR OF HOMES, AND CAMI MCKINNEY, DIRECTOR OF CLINICAL COMPLIANCE, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:**

- a. Oklahoma Veterans Center COVID-19 Update
  - a. General COVID-19 Operational Update for Veterans Centers
  - b. Re-opening Plans of Veterans Centers

The Director of Homes stated that on Friday, June 12<sup>th</sup> the Governor had released an update to his executive order stating that on June 15<sup>th</sup> long term care facilities were going to be able to accept visitation. He stated that the ODVA had broken the visitation availability for each facility up into three phases. He stated that the Sulphur, Talihina, and Clinton facilities were currently in phase 3 and allowing visitation following CDC guidelines.

The Director of Homes stated that as of today's date, as an agency we have seen nine positive cases of COVID-19 from eight Residents. One Resident has tested positive twice. There have been seven employees with COVID-19 positive results.

An electronic copy of this presentation is attached to these recorded minutes.

d. **DISCUSSION AND REQUESTS FOR REMOVAL OF ITEMS FROM THE CONSENT DOCKET.**

- a. Discussion
  - There was no discussion

e. **CONSENT DOCKET FOR JUNE 26, 2020. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ODVA VETERANS CENTER DIVISIONS:**

- a. **STEPHANIE TAYLOR, ADMINISTRATOR, CLINTON VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- a. Administrator Acknowledgements
- b. Overtime
- c. Vacancies
- d. GALT
- e. Workers Compensation Update
- f. Census
- g. Average Occupancy
- h. Total Days of Care

[An electronic copy of this presentation is attached to these recorded minutes.](#)

**b. MICHAEL RUSSELL, ADMINISTRATOR, LAWTON VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- a. Administrator Acknowledgements
- b. Overtime
- c. Vacancies
- d. GALT
- e. Workers Compensation Update
- f. Census
- g. Average Occupancy
- h. Total Days of Care

[An electronic copy of this presentation is attached to these recorded minutes.](#)

**c. PAM ARMS, ADMINISTRATOR, SULPHUR VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- a. Administrator Acknowledgements
- b. Overtime
- c. Vacancies
- d. GALT
- e. Workers Compensation Update
- f. Census
- g. Average Occupancy
- h. Total Days of Care

[An electronic copy of this presentation is attached to these recorded minutes.](#)

**X. OPEN PUBLIC COMMENTS**

The Oklahoma Veterans Commission shall hear public comments limited to only matters that are listed on the current meeting Agenda. Topics that are outside the scope of the present agenda will not be recognized. Individuals requesting to speak are required to sign-in onsite at the meeting prior to the commencement of the

meeting. Speakers must provide the speaker's name, address, email or phone number, and the subject on which they wish to speak. Open public comments are limited to not more than five (5) minutes per person. The Board Chairman may limit, interrupt, and/or terminate any presentation during public comment which is disruptive to the meeting or does not conform to the procedures outlined under this section. The Board Chairman reserves and retains the right to limit, interrupt, terminate, or postpone public comments as necessary to effectuate the management of the public meeting.

There were no public comments.

## **XI. OKLAHOMA VETERANS COMMISSION**

### **a. DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF OFFICERS TO THE OKLAHOMA VETERANS COMMISSION**

#### **i. Chairman**

##### **a. Action**

Commissioner Secor made the motion to re-elect current Chairman Larry Van Schuyver as the Veterans Commission Chairman for the upcoming term.

Commissioner Smithson provided the second.

The clerk called the vote and the vote is as follows:

Ball – Aye

Costilow - Aye

Jackson - Aye

Lasser - Aye

LeDay - Aye

Richey - Aye

Secor - Aye

Smithson - Aye

Van Schuyver – Aye

Aye: 9

Nay: 0

Absent: 0

Motion carries

#### **ii. Vice Chairman**

##### **a. Action**

Commissioner Smithson made the motion to re-elect current Vice Chairman Costilow as the Veterans Commission Vice Chairman for the upcoming term.

Commissioner Secor provided the second.

The clerk called the vote and the vote is as follows:

Ball – Aye  
Costilow - Aye  
Jackson - Aye  
Lasser - Aye  
LeDay - Aye  
Richey - Aye  
Secor - Aye  
Smithson - Aye  
Van Schuyver – Aye

Aye: 9  
Nay: 0  
Absent: 0

Motion carries

iii. Secretary

a. Action

Commissioner Ball made the motion to re-elect current Secretary Secor as the Veterans Commission Secretary for the upcoming term.

Commissioner Richey provided the second.

The clerk called the vote and the vote is as follows:

Ball – Aye  
Costilow - Aye  
Jackson - Aye  
Lasser - Aye  
LeDay - Aye  
Richey - Aye  
Secor - Aye  
Smithson - Aye  
Van Schuyver – Aye

Aye: 9  
Nay: 0  
Absent: 0



Motion carries

**XII. RECGONITION OF OUTGOING COMMISSIONER, TOM RICHEY**

The Chairman thanked Commissioner Tom Richey for his dedication to the Veterans of the State of Oklahoma. The Director presented Commissioner Richey with a certificate recognizing his service to the Oklahoma Veterans Commission.

**XIII. NEW BUSINESS**

Pursuant to 25 O.S. § 311, “New Business” shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting (twenty-four hours prior to the meeting).

There was no new business.

**XIV. CARRYOVER TOPICS DEFERRED TO A FUTURE AGENDA**

The Commission would like to review the VA Mission Act in January 2021

**XV. SUBMISSION AND DISCUSSION OF POSSIBLE AGENDA ITEMS BY THE OKLAHOMA VETERANS COMMISSION FOR THE NEXT SCHEDULED MEETING.**

The Commission would like to have all facility data available for review at each monthly meeting.

**XVI. DISCUSSION AND POSSIBLE ACTION REGARDING THE NEXT REGULARLY SCHEDULED MEETING DATE TO INCLUDE TRAVEL ARRANGEMENTS.**

Friday, July 31st, 2020  
10:00AM  
Vezey Veterans Complex  
Oklahoma City, Oklahoma

The Chairman called for a lunch break at 11:50am  
The Chairman called the meeting back to order at 12:30pm

**XVII. ADJOURNMENT**

a. CHAIRMAN

Commissioner Lasser made the motion to adjourn  
Commissioner Smithson provided the second

The Chairman adjourned the meeting at 12:33pm